

Direct Hire Associates

Pro Bono Program

Submission Guidelines

1. Organization/Cause Information

All submissions should include the organization's name, contact, address and phone number

2. Position Details

Please provide a job description and/or details on the position to be filled within the nonprofit

3. Website

Include a link to the organization's website and some details regarding their mission

4. Summary

Present a summary highlighting how the organization benefits the greater good of the community and why they should receive free DHA recruiting

5. Your Information

Finally, please include your contact information as the person nominating the organization that is to receive DHA's services for free

Submit nominations via e-mail to ProBono@DirectHireAssociates.com

Helping those who are helping others

We are investing in the community

At Direct Hire Associates, we know it's important to invest in the community where we all live and work. In 2008, we started a program with the sole purpose of helping Southern California nonprofit organizations and causes.

A program beyond profit

DHA provides selected local nonprofit organizations all of our expertise and services, including the placement of a candidate, without payment. Our donation is equivalent to 25-30% of the candidate's annual base salary!

Nominate a nonprofit

Do you know a worthy cause or organization in the Southern California community? Nominate them to receive these free services. Submission guidelines can be found to the left and all nominations should be e-mailed to ProBono@DirectHireAssociates.com

Feedback

We are respectful of the time sensitive nature involved in staffing an open position. We promise to respond to all submission requests within 3 business days.

818.817.7717

15250 Ventura Blvd., Suite 1111, Sherman Oaks, CA 91403

www.DirectHireAssociates.com